

## SHIPPING INSTRUCTIONS FOR EXHIBITORS AT NBC 2025 EXHIBITION

Materials for the exhibition can be sent in advance to Kokkola.

Organizers strongly recommend that You use Suomen Event Logistics Oy (SELint), the official logistic partner of NBC 2025, to handle all deliveries to/from the event venue.

Company: Suomen Event Logistics Oy ([www.suomeneventlogistics.com](http://www.suomeneventlogistics.com))

Email: [david@suomeneventlogistics.com](mailto:david@suomeneventlogistics.com)

Phone: +358 (0)50 4307 082

### Dates and deadlines:

- |   |                                     |
|---|-------------------------------------|
| 1. Pre-advice and/or service order to SELint by             | May 15 <sup>th</sup> 2025           |
| 2. Arrival of airfreight shipments to Helsinki's airport by | June 02 <sup>nd</sup> 2025          |
| 3. Arrival of goods to SELint warehouse by                  | June 04 <sup>th</sup> 2025          |
| 4. Delivery of goods to Kokkola City Hall on                | June 09 <sup>th</sup> 2025          |
| 5. Delivery of goods to the booths on                       | June 09 <sup>th</sup> 2025 at 15:00 |
| 6. Collection of goods from the booths starting on          | June 12 <sup>th</sup> 2025 at 16:00 |
| 7. Shipment dispatch from SELint warehouse starting on      | June 16 <sup>th</sup> 2025          |

Please check the attached separate logistics instructions of Suomen Event Logistics Oy.

Alternatively, if Your company has a logistics partner of Your own and You will not be able to use SELint-logistics, please follow instructions below:

Materials for the exhibition can be sent in advance to Kokkola.

Delivery on and after Monday, June 02<sup>nd</sup> in 2025.

### Delivery address:

Receiver:	Kokkolan kaupungintalo (Kokkola City Hall)
Contact person:	Symposium c/o Milla Kulmala
Street address:	Kauppatori 5
Box:	PL 43
Postal code:	67101
City:	Kokkola
Country:	Finland

Please contact Milla Kulmala before delivery, phone +358 44 7809 714.

The packages are asked to be marked clearly as "NBC 2025 / (number of stand)".

There is room for empties during the exhibition.

Notice the maximum height of the hallway, 2,7 m.

After the symposium, the material should be shipped off on Thursday June 12<sup>th</sup> between 16:00 – 18:00 o'clock.

We would like to remind you that the stands will be handed over to the exhibitors on Monday, June 09<sup>th</sup>, by 15:00 and the building up time is on Monday, between 15:00 and 17:00. The exhibition will open on Monday evening at 18.00. Moving out time is on Thursday, June 12<sup>th</sup>, starting after the afternoon coffee break and ending at 19:00.

If you have any special requests concerning temporal storage at destination, please contact [david@suomeneventlogistics.com](mailto:david@suomeneventlogistics.com)

Note: All the shipping / handling costs will be charged to the exhibitor's account.